

Meeting Minutes

Hope Hill Elementary
Date: 26 AUG 2021
Time: 4 pm
Location: Virtual Zoom Call

- I. Call to order: 1605
- II. Roll Call-

Role	Name (or Vacant)	Present or Absent
Principal	Maureen Wheeler	Present
Parent/Guardian	Alex Wu	Present
Parent/Guardian	Pamela Moss	Present
Parent/Guardian	Monica Jones	Present
Instructional Staff	Alicia Cole	Present
Instructional Staff	Vacant	
Instructional Staff	Keisha Killebrew	Present
Community Member	Vacant	
Community Member	Greg Stender	Present
Swing Seat	Jocelyn Alter	Present
Student (High Schools)	N/A	

Guests Present: Diane Jacobi, Alanna Robinson, Natalie Walther

Quorum Established: Yes

III. Approval of Agenda

- a. **Approval of Agenda:** Motion made by: G. Stender; Seconded by: M. Jones
 Members Approving: All
 Members Opposing: None
 Members Abstaining: None
Motion [Passes]

IV. Public Comments

- a. None scheduled for the first meeting

V. Action Items

- a. **Approval of Previous Minutes:** List amendments to the minutes: Verify correct dates
 Motion made by: G. Stender; Seconded by: M. Jones
 Members Approving: All

Members Opposing: None

Members Abstaining: None

Motion [Passes]

b. Review Meeting Norms

- i. A. Wu read Norms aloud
- ii. M. Jones asked if new requirement to record meetings is a Norm
 1. Answer is that it is a requirement, but not considered a Norm

Motion made by: **J. Alter**; Seconded by: **G. Stender**

Members Approving: All

Members Opposing: None

Members Abstaining: None

Motion [Passes]

c. Approve Public Comment Format

- i. A. Wu read Public Comment Format rules aloud

Motion made by: **J. Alter**; Seconded by: **M. Jones**

Members Approving: All

Members Opposing: None

Members Abstaining: None

Motion [Passes]

d. Determine 21-22 Go Team Meeting Dates

- i. Decision was made to set next meeting
 1. Will occur on 22 September at 1730
- ii. Will set remainder of Go Team calendar at next meeting
- iii. No vote was taken

VI. Discussion Items

a. Discussion Item 1: Go Team Vacancies

- i. There are two Go Team vacancies: Community Member and Instructional Member
- ii. Instructional Staff
 1. The Instructional Staff seat was previously occupied by T. Dorsey.
 2. N. Walther was nominated to fill the seat
 3. Faculty voted and approved N. Walther
- iii. Community Member
 1. M. Wheeler nominated Alanna Robinson for the seat
 2. A. Robinson is an employee of Bedford Pines
 3. M. Wheeler said Bedford Pines has historically been a great partner for the Community and the School, and previously had representatives on the Go Team
 4. Vote was taken with unanimous approval

- iv. Office Positions
- v. A. Wu read the rules aloud about each officer position
- vi. Chair Position
 - 1. M. Jones and J. Alter nominated A. Wu to remain as Chair
 - 2. Vote was taken with unanimous approval
- vii. Vice Chair Position
 - 1. P. Moss and A. Cole nominated M. Jones
 - 2. Vote was taken with unanimous approval
- viii. Secretary Position
 - 1. J. Alter and P. Moss nominated G. Stender
 - 2. Vote was taken with unanimous approval
- ix. Go Team Cluster Rep
 - 1. J. Alter and P. Moss nominated A. Wu
 - 2. Vote was taken with unanimous approval
- x. Family Engagement and Communications Chair
 - 1. D. Jacobi said position is not a requirement with the renewal of the charter

VII. Information Items

- a. **Principal's Report** [Principal's Report](#)
 - i. M. Wheeler presented a few updates
 - ii. Enrollment Update
 - 1. Hope Hill enrollment numbers projected at 314, not including pre-k.
 - 2. Currently sitting at 330 students.
 - 3. Will get extra funding for new kids, funding will be extra due to large enrollment in kindergarten.
 - 4. New 2nd and 3rd grade class due to enrollment.
 - a. New teachers at kindergarten and 1st grade approved last year, extra teachers already in place, keeps teacher to ratio more ideal. Able to move teacher from 1st to 2nd due to extra para. New 3rd grade class with EIP teacher for time being. New 2nd and 3rd grade teacher through leveling process.
 - iii. Covid Update
 - 1. Surveillance testing every Friday.
 - a. Typically see 3 or 4 positive casings, then begin contact tracing.
 - i. Contact tracing is 3 ft without mask for 15 minutes.
Most students keeping masks on in class.
 - b. 19 kids since beginning of year. 8 through surveillance, rest through self report or contact tracing and turning up positive after being sent home.
 - c. 46 kids quarantine due to close contact.

Meeting Minutes

- i. 1 full pre-k sent home, 24 non-pre-k kids sent home.
 - d. Siblings are considered secondary contact, does not need to go home if the kids can be kept separately.
 - e. Prepared to pivot to virtual if necessary, no plans to go virtual at this time.
 - iv. M. Wheeler said the newsletter will carry over from summer school, and Ms. Kingston will be in charge.
 - v. P. Moss asked about a special needs class coming to Hope Hill
 - 1. M. Wheeler said an autism unit added last year. K-2 has 4 kids in it. 3-5 has 4 kids in it.

VIII. Announcements

- a. A. Wu said no new updates on plans for Inman Middle School. District to announce in January. Over summer, letter from Hope Hill was supported and submitted to APS. Priority is safe opening, Inman Middle School plans have been on back burner
- b. D. Jacobi said there is a new learning management system. District requires annual ethics training. Keep eyes open for ELIS

IX. Adjournment

Motion made by: [M. Jones](#); Seconded by: [P. Moss](#)

Members Approving: All

Members Opposing: None

Members Abstaining: None

Motion Passes

ADJOURNED AT 1647

Minutes Taken By: [Greg Stender](#)

Position: [Secretary](#)

Date Approved: [TBD](#)